



10 February 2025

Dear Parents,

This is a letter to remind you of a crucial policy regarding potty training at BANA.

Potty Training Requirement

Children must be fully potty trained before enrolling in our preschool program. This means that children should be able to:

- Recognize when they need to use the toilet.
- Communicate their need to use the toilet to a teacher or caregiver.
- Independently manage their clothing when using the toilet.
- Complete the toileting process, including wiping and flushing, with minimal assistance.
- Wash their hands thoroughly after using the toilet.

It is essential that all children attending our preschool are fully potty trained. Our staff must focus on educational activities and cannot dedicate time to changing clothes.

- We understand that sometimes it does happen that an accident can occur occasionally.
- If a child has more than two accidents in a week the child is not yet potty trained.
- Should an accident occur, parents will be contacted to either come and fetch their child or clean them.
- Children who are not consistently able to meet the potty-training requirements may be asked to take a break from the program until they are fully trained. Parents will receive a letter and email from the principal.
- We urge all parents to cooperate with this policy to ensure a smooth and effective learning environment for all children.

Accidents and Support

Our potty-training policy is designed to ensure that all children can participate fully in our preschool program while maintaining a clean and healthy environment. We appreciate the cooperation and support of parents in helping their children achieve this important milestone.

Thank you for your understanding and cooperation.

Warm regards

Jacobie Bauermeister

Principal

